

Process Journal

The process journal is an integral part of the project. It is similar to a science fair project journal. The journal format is your choice. It can be paper or electronic. You are not restricted to any single model of recording your process journal but are responsible for **producing evidence of addressing the four MYP Community Project Objectives** (page 3) to demonstrate achievement.

The process journal is:	The process journal is not:
<ul style="list-style-type: none">• used throughout the project to document its development• an evolving record of intents, processes, accomplishments• a place to record initial thoughts and developments, brainstorming, possible lines of inquiry and further questions raised• a place for recording interactions with sources, for example teachers, supervisors, external contributors• a place to record selected, annotated and/or edited research and to maintain a bibliography• a place for storing useful information, for example quotations, pictures, ideas, photographs• a means of exploring ideas and solutions• a place for evaluating work completed• a place for reflecting on learning• devised by the student in a format that suits his or her needs• a record of reflections and formative feedback received.	<ul style="list-style-type: none">• used on a daily basis (unless this is useful for the student)• written up after the process has been completed• additional work on top of the project; it is part of and supports the project• a diary with detailed writing about what was done• a static document with only one format.

(*Projects guide*, 2014)

Process Journal Extracts

You will need to select and submit evidence from your process journal to demonstrate development in all four objectives. If you are working individually you will need a maximum of 10 individual extracts to represent the key developments of the project. If you are working in a group you will submit a maximum of 15 process journal extracts. These will show how you have addressed each of the objectives.

An extract may include:

- visual thinking diagrams
- bulleted lists
- charts
- short paragraphs
- notes
- timelines, action plans
- annotated illustrations
- annotated research
- artifacts from inspirational visits to museums, performances, galleries
- pictures, photographs, sketches
- up to 30 seconds of visual or audio material
- screenshots of a blog or website
- self and peer assessment feedback.